

# TOWN OF GRANBY

## SCHOOL BUILDINGS COMMITTEE SPECIAL MEETING

MONDAY, MARCH 28, 2016

4:00 P.M.

POLICE DEPARTMENT COMMUNITY ROOM

### AGENDA

1. Call to Order
2. Public Comment
3. Approval of Minutes from February 8, 2016 Meeting
4. Unfinished or Tabled Business
  - a. Update on Project Budget Allocation – Chairman Bischoff
  - b. Update on PO/Contract with Millennium Builders – Chairman Bischoff  
The Purchase Order was issued to Millennium dated February 18, 2016 for \$683,265.00 and includes subcontract to Pierce Builders for the playground scope of work. Also, the Notice to Proceed was issued by the Town Manager, effective March 14, 2016.
  - c. Update on Establishing PO / Contract with William B. Meyer – Anna Robbins
  - d. Update on Primarification List – Alan Addley  
The School Superintendent and NCA have been requested to finalize cost estimates for the individual items and to prioritize. Discussion requested.
5. New Business
  - a. Consideration of Payment of CR3 Invoice – Alan Addley  
The BOE Finance Sub Committee Meeting has considered the Building Committee request to pay the additional \$4,800 of CR3's fees. Since these fees were part of the original quote from NCA, the Board would like the building committee to remunerate (perhaps out of contingency funds); however, the Board is still open to considering this request if, at the end of the project, the committee runs out of contingency funds. Discussion and action requested to approve payment.
  - b. Planning for Next Meeting  
Building Committee Chairman is proposing that the next meeting be held on Monday, May 2, 2016 at 4:00 P.M. at Police Department Community Room. The suggested format for the meeting will be a Project Kick-off with Millennium and Pierce Builders providing their plans for executing this project. This will provide an opportunity to review the scope of project, budget, schedule, communications plan, site safety measures, issue resolution process, meet the onsite superintendent, etc. Building Committee requested to provide input regarding specific topics to be addressed by April 15, 2016 such that Millennium Builders and Pierce Builders can prepare for the meeting.
6. Open Discussion
7. Adjournment